

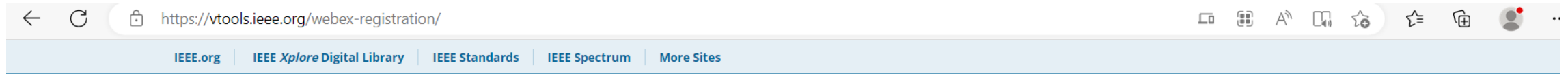
Chapter Events/Webinars Using IEEE Webex

WebEx Meeting Registration – Who can use this service?

This service is in support of Geographic Organizational Units. It is available to

- MGA Board members and Committees
- Region, Council, Section, Chapter and Affinity Group EXCOM Officers
- Can book it via vtools
- Link: [WebEx Registration – IEEE MGA vTools](#)

Chapter Events/Webinars Using IEEE Webex



IEEE MGA vTools



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On this page:

- [WebEx registration form](#)
- Use Google Meet for **Student Branches**
- Use Google Meet as an **alternate/backup solution** to WebEx.
- [WebEx Tutorial](#)

WebEx Meeting Registration - EDT

This service is in support of Geographic Organizational Units. It is only available to MGA Board members, MGA Board Committees, Region, Council, Section, Chapter and Affinity Group EXCOM Officers.

WebEx information will be sent to you within 3 business days.

Chapter Events/Webinars Using IEEE Webex

← ↻ <https://vtools.ieee.org/webex-registration/#form> 🔊 📄 ⭐ 🗑️ 👤 ⋮

Webex Meeting/Event information can now be included in your vTools Event Form. Follow the instructions on [“Creating an Event”](#).

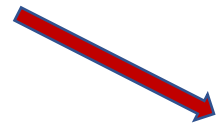
Name *

<input type="text"/>	<input type="text"/>
First	Last

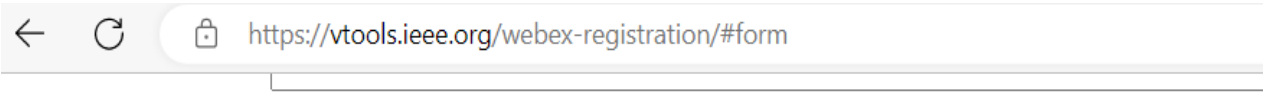
Email *

Member Number *

IEEE Officer Position *



Chapter Events/Webinars Using IEEE Webex

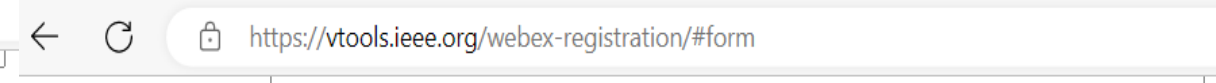


IEEE Officer Position *

Region *

Region 8 - Europe, Middle East, Africa

- Region 4 - Central USA
- Region 5 - Southwestern USA
- Region 6 - Western USA
- Region 7 - Canada
- Region 8 - Europe, Middle East, Africa**
- Region 9 - Latin America



Region *

Region 8 - Europe, Middle East, Africa

This WebEx Session is requested for

Select an Option

- Region
- Council
- Section
- Subsection
- Chapter**
- Affinity Group

Chapter Events/Webinars Using IEEE Webex



Region *

Region 8 - Europe, Middle East, Africa

This WebEx Session is requested for

Chapter

WebEx Session Type *

- Meeting (Most Common)
- Webinar

WebEx Meetings and Webinars are similar in the features they offer. However, each may be best suited in a different scenario.

WebEx Meetings are the most common. They may be preferred when the number of participants is less than a hundred and they are expected to participate in the conversation. This would be similar to a small to medium team meeting or a presentation.

WebEx Webinars may be preferred when the presentation is one-way and there is a very large group of attendees with no audio participation. This would be similar to a professor giving a lecture to hundreds of students in a large lecture hall.

Chapter Events/Webinars Using IEEE Webex

Meeting Title *

0 of 125 max characters

125 character limit.

Meeting Date *

 📅

Time *

Time Zone *

Automatically record meeting at start? *

- No
- Yes

Recurring Meeting (Limited to 5 recurrences for a total of 6 sessions)

- Yes
- No

Meeting Duration *

Comments

Chapter Events/Webinars Using IEEE Webex

← ↻ 🔒 <https://vtools.ieee.org/webex-registration/#form> 🔊 📄 ⭐ ⚙️ 🏠


Meeting Duration *

Select an Option ▼

Comments

Questions or comments for IEEE Staff.

Captcha

I'm not a robot 
reCAPTCHA
[Privacy](#) - [Terms](#)

Submit



Chapter Events/Webinars Using IEEE Webex



Confirmation Email

https://mail.google.com/mail/u/0/#inbox/FMtcgzGsmNMhhrWMXKZXWgnvLclLwgCP

Search mail

Compose

Inbox 57

Starred

Snoozed

Sent

Drafts 7

More

Labels +

ewh-webmaster@ieee.org <ewh-webmaster@ieee.org> 24 Apr 2023, 09:16 (2 days ago)

to me

Dear [REDACTED]

This is to confirm that your request has been submitted. For assistance with this particular request, please contact mga-im@ieee.org and include the Reference ID listed below.

Reference ID: 460-18-15184

Name	[REDACTED]
Email	[REDACTED]
Member Number	[REDACTED]
IEEE Officer Position	[REDACTED]
Region	[REDACTED]

Chapter Events/Webinars Using IEEE Webex



Email with Webinar details

Dear Volunteer,

Below please find information on the WebEx session you requested.

WebEx information: To ensure a successful WebEx session, please [review the WebEx instructions](#) before your meeting. You can enter the WebEx 15 minutes prior to the scheduled start time and reclaim the host role and start the meeting using the above instructions. This can be done either via web browser or from the [WebEx smartphone app](#).

Please note that you have been assigned a panelist role for the event and WebEx will recognize you as a panelist by your email address - ~~XXXXXXXXXX@ieee.org~~. Panelist password: AZstfpMv688 . Once you reclaim the host role, you will be able to add other panelists and presenters.

WebEx Host key: 189788 . Use this code to reclaim host privileges. **Do not share this host key with invitees.**

Audio: The host must start the WebEx before the audio is active. This can be done either via the web interface through a computer, or from the smartphone app. Please note that due to the increased WebEx hacking attempts, the callback feature where WebEx dials out to phone numbers provided by meeting attendees is no longer available.

Please use the information below to invite your members. Please make sure that the date and time listed for your meeting in the below invitation are correct:

+++++

Webinar topic:

IEEE CAS Chapter Talk: The Engineering Evolution for the Quantum Revolution

Date and time:

Wednesday, April 26, 2023 2:00 PM | (UTC+02:00) Brussels, Copenhagen, Madrid, Paris

Join link:

<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m17bc7441069e2639b7b0e82d01621ced>

Webinar number:

2531 125 7538

Webinar password:

JAqUVbJ368T (52788253 from phones and video systems)

Join by phone

+1-415-655-0002 United States Toll

1-855-282-6330 United States Toll Free

Chapter Events/Webinars Using IEEE Webex



IEEE WEBEX Tutorial Link

[WebEx Meeting Tutorial – IEEE vTools Knowledgebase](#)

This tutorial will tell you:

- **How to successfully begin your IEEE WebEx session**
- **Webex “New” Event Request Instructions**

Optional “Practice Session”

If requested in “Comments” area of Webex Request Form, Events (Only) can be coded to open up to 60 minutes before the Scheduled Start Time in order to have a “Practice Session”.

Recordings

Once the meeting has ended, contact IEEE staff to obtain a link for your webex recording.