

## Activity & Progress Reporting

Section Spring Meeting - 28<sup>th</sup> April 2023

<p><b>1. Chapter/Affinity Group:</b></p>	<p>Professional Activities</p>
<p><b>2. Committee Members</b></p>	<p>Sohaib Sheikh</p>
<p><b>3. Reporting Officer:</b></p>	<p>Sohaib Sheikh</p>
<p><b>4. Overview of current plan and activities:</b></p>	<ul style="list-style-type: none"> <li>• <b>Scope</b> - Professional activities are aimed at elevating the professional status of technical professionals. These activities focus on building the knowledge and skills of members of the Section and its Chapters, Student Branches, and Affinity Groups in the non-technical domain. Examples of these topics could include time management, negotiation skills, strategy development and communicating effectively.</li> <li>• <b>Vision</b> - IEEE UK and Ireland Section will be recognized as a trusted source for the professional development of technical professionals in the United Kingdom and the Republic of Ireland.</li> <li>• <b>Plan of action</b> -</li> </ul> <p>Three-pronged plan of action focused on:</p> <ul style="list-style-type: none"> <li>• Leveraging existing Section relationships and Initiatives (e.g. existing resources and partnerships);</li> <li>• Developing Section Professional Development programs;</li> <li>• Provide support for grassroots activities (e.g. supporting professional activities in student branches, conferences and chapter activities).</li> <li>• These can be fine-tuned further by conducting a survey of member needs in the professional activities domain within the Section. IEEE HQ can help us with a formal survey.</li> <li>• Proposed programs - Being technically proficient is only part of what it takes to become successful in the ever-changing global economy. More and more companies are beginning to recognize the added benefits of improving their workers' professional development skills and are providing training for it. To support the professional development of our members, and enhance their lifelong employability and career prospects, we can offer the following programs: <ul style="list-style-type: none"> <li>○ Career and Employment Enhancement Events: <ul style="list-style-type: none"> <li>▪ Provide funding for relevant sessions in student branches, conferences and chapter events;</li> <li>▪ Conduct Professional Development Seminars.</li> </ul> </li> <li>○ Professional Activities Speaker program - assemble a group of competent professional speakers who can conduct speaking engagements on request from</li> </ul> </li> </ul>

	<p>UK&amp;I Section OUs (very similar to the R8 Speaker program)</p> <ul style="list-style-type: none"> <li>○ Partner with online training sites for discounts or free courses for members e.g. LinkedIn Learning, EAB, Skillshare</li> <li>○ Provide policy advice on professional activities matters to advisory groups and the UK Government.</li> </ul>
<p><b>5. Key Achievements and member value/services to date:</b></p>	<ul style="list-style-type: none"> <li>● Defined a clear scope and vision for Professional Activities.</li> <li>● Developed a strategic plan for the OU - Leverage existing linkages, develop programs (4 proposed), Support grassroots activities.</li> <li>● Agreement with IEEE HQ for a member needs survey</li> </ul>
<p><b>6. Key Challenges:</b></p>	<ul style="list-style-type: none"> <li>● Active team required to execute plans.</li> </ul>
<p><b>7. Deficits/Required Resources:</b></p>	<ul style="list-style-type: none"> <li>● New Chair and team to be recruited.</li> </ul>
<p><b>8. Actions/Support requested from the Section:</b></p>	<ul style="list-style-type: none"> <li>● Support for PA Chair election or appointment.</li> </ul>
<p><b>9. Action Plan:</b></p>	<ul style="list-style-type: none"> <li>● New PA team to be recruited.</li> <li>● Strategic plan reviewed and optimized.</li> <li>● Execution of plan – atleast two programs initiated in 2023.</li> </ul>