

Activity & Progress Reporting

Section Autumn Meeting - 26th October 2021

1. Chapter/Affinity Group:	Professional Activities Committee
2. Committee Members	Sohaib Qamar Sheikh (Chair)
3. Reporting Officer:	Sohaib Qamar Sheikh
4. Overview of current plan and activities:	<ul style="list-style-type: none"> i. Developed clear definition and scope of Professional Activities and presented it to Section Chair and Vice-Chair ii. Completed background review of PA in the Section and other IEEE OUs. iii. Completed IEEE Centre for Leadership Excellence course for PA Chairs. iv. Developed a vision and strategy for PA in the Section. v. Liaised with the IEEE Strategic Research team for a survey of professional development needs in the Section.
5. Key Achievements and member value/services to date:	<ul style="list-style-type: none"> • Articulated a clear vision and strategy for PA • Liaised with the IEEE Strategic Research team for a survey of professional development needs in the Section.
6. Key Challenges:	<ul style="list-style-type: none"> • Limited past achievements or work in this area which means that we have to start from 'scratch'. • Limited understanding of non-technical professional needs in the Section.
7. Deficits/Required Resources:	<ul style="list-style-type: none"> • Working Group to be assigned to develop programs based on actionable insights from the survey.
8. Actions/Support requested from the Section:	<ul style="list-style-type: none"> • Recommendation for Working Group members. • Financial support for at least one face to face meeting of the group. • Support for collaboration with various Section OUs.
9. Action Plan:	Conduct survey and develop a draft set of programs with the help of the Working Group.